|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Monday Supervision** | **Tuesday** | **Wednesday Desk & Supervision** | **Thursday Supervision** | **Friday** | **Saturday Desk & Supervision** |
| **7th Jan****Week 1** | **8th Jan****Land:** **Pool: Sinead Cooney** | **9th Jan** | **10th Jan****S1 Denise Coleman****S2 Sinead Cooney** **Supervision****Aoife Murray****Halima Finn****Olivia O’Reilly** | **11th Jan****Iris Behme****Lisa Morris** | **12th Jan** | **13th Jan Desk****S1 Martin Redmond** **S2 Sinead Cooney** **Supervision****Alyson McCullagh****David Kinnear****Jana Juricova** |
| **14th Jan****Week2** | **15th Jan****Land:** **Denise coleman****Pool:** **Rosemary Cooney** | **16th Jan** | **17th Dec Desk****S1 Breda Fox****S2 Siobhan Bennett****Supervision****Julie Pierce****Michelle McNichols****Jennifer McEvoy**  | **18th Jan** **Grainne Mulvey****Mary Leddy** | **19th Jan** | **20th Jan Desk****S1 Cindy McCullagh****S2 Rosemary Cooney****Supervision****Eilis Curtis****Valery Kellett****Elaine Flanagan** |
| **21st Jan****Week 3** | **22nd Jan****Land: Lisa Moris****Pool: Sylvie Munnelly** | **23rd Jan** | **24th Jan Desk****S1 Roisin Warren** **S2 Laura Owens****Supervision****CatherineMonaghan** **Louise Kierans**S1 | **25th Jan****Bernadette Moore****Sylvie Munnelly**  | **26th Jan** | **27th Jan Desk** **S1** **S2 Jennifer Williamson****Supervision****Liam Cullen/ Sharon** **Ledw****Sandra McQuade****Parent of Mariana** **Peipina** |
| **28th Jan****Week 4** | **29th Jan****Land:** **DeniseColeman/** **Declan Osullivan****Pool:Parent of Finn** **Heaslip** | **30th Jan** | **31st Jan Desk****S1 Fiona Crosby****S2 Helen Rogers****Supervision****Annette Clarke****Mick/Olivia****Kearney****Brona Russell** | **1st Feb****Marie Leddy****Betty Kelly** | **2nd Feb** | **3rd Feb Desk****S1 Keith Foran****Swml ??? (which sessions will be on?)** |
| **4th Fev****Week 5** | **5th Feb**Land: Bernadette MoorePool: Maria Monahan | **6th Feb** | **7th Feb Desk****S1 Fiona Crosby****S2 Lorraine/Leo** **Glennon****Supervision****Catherina Bell****Carmel McCabe****Shirley Owens** | **8th Feb****Iris Behme** **Sylvie Munnelly** | **9th Feb** | **10th Feb Desk****S1 ptl****S2 Parent of Lucia Navaro****Supervision****ptl****Katriona Keane****Tracy Reel** |
| **11th Feb****Week 6** | **12th Feb****Land:Lisa Morris****Pool: Edel Gargan** | **13rd Feb** | **14th Feb Desk****S1 Roisin Taaffe****S2 Melanie Redmond****Supervision****Betty Kelly** **Gayle Clarke****Martina Powers** | **15th Feb****Baz Buckland****Grainne Mulvey** | **16th Feb** | **17th Feb Desk****S1 Anne Burke****S2 Rosemary Cooney****Supervision****1tbc****2 tbc****3 tbc** |
| **18th Feb****Week 7** | **19th Feb****Land & Pool: Sylvie Munnelly** | **20th Feb** | **21st Feb Desk** **S1 Denise Coleman****S2 Sinead Cooney** **Supervision****Aoife Murray****Janet Kinnear****Edel Gargan** | **22nd Feb****Iris Behme****Betty Kelly** | **23rd Feb** | **24th Feb Desk****S1 Heather Alexander** **S2 Keith Foran****Supervision** **Yvonne Stratford** **Daria Adamska****Irena Auskalnyte** |
| **25th Feb****Week 8** | **26th Feb****Land: Denise Coleman****Pool: Bernadette Moore** | **27th Feb** | **28th Feb Desk****S1 Roisin Warren** **S2 Laura Owens****Supervision****tbc****CatherineMonaghan** **Lucia Sheridan** | **1st March****Mary Leddy****Sylvie Munnelly** | **2nd March** | **4th March Desk****S1 Olivia O’Reilly****S2 Sinead Cooney****Supervision****1****2****3** |

**Duties of the supervising parent**

The supervisor must:

* Be aware that mobile phones are not allowed out on deck.
* Wear appropriate clothing & footwear for pool side.
* Ensure an attendance record for the session is kept – this will be retained by the coach.
* Take note of children leaving and returning to pool/room, e.g. a child should return to the pool/room after visiting the toilet.
* Allow the coach/teacher freedom to get on with the session – sometimes coaches or teachers need to feedback to individuals on one to one basis, this should be in open view.
* Take note of any problems that occur – refer child related issues to the Club Children’s Officer (Betty & David - contact details are on club notice board)/all other issues to Committee.
* Have temporary access to children’s contact details in cases of illness or emergency or in the event the session is cancelled.
* In cases of emergency, help the coach/teacher by being an extra adult to supervise children or to assist with a response to the emergency

*The coach will have attendance lists & contact details for all swimmers attending these sessions*.

**Desk**

* **Desk & chair are stored in office behind reception desk.**
* **Bag/cash box etc are stored in Locker 92 – key at reception desk**
* **Communication book used to document any additional money collected (e.g. prepaid sessions, sale of hats) and to communicate any messages from parents/swimmers/coaches to committee**
* **Bag to be returned to Locker 92 at end of session, desk & chair to be returned to office.**